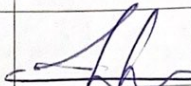
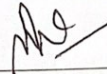


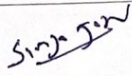

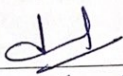
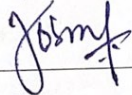






Draft of minutes

Minutes of the IQAC meeting held on 26/8/2022 at 11. am in board room as per the notice.

Members Present:

Name	Designation	Department	Signature
Dr. G. Hanikrishnan	Principal		
Dr. Arun. MP	Vice Principal		
Ms. Anusree. M	HOD	ECE	
Ms. Reshma. MS	HOD	EEE	
Mr. Sinjo Jose.	HOD	ME	
Ms. Swalhy PS	Asst Prof	CE	
Ms. Soosan	Asst Prof	CSE	
Mr. CV Jose	Finance Director.		
Ms. Ramya Benny	Senior Administration Officer		
Ms. Sowali John	Asst Prof	CSE	
Ms. Rinsu Aravind	HOD	CSE	
Ms. Prabha.	HOD	CE	

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Minutes of meeting

The meeting began at 11.am. Dr.G Harikrishnan, Principal welcomed the members and the new members were introduced before the committee.

1. The committee reviewed the decision taken in the previous meeting and following actions/decisions are taken
 - KTU audit was conducted successfully
 - IIC was formed

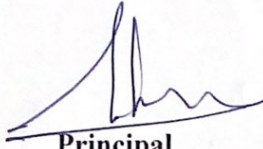
After the discussion the minutes of the meeting were passed by the committee

2.

Sl No	POINTS DISCUSSED	DECISION TAKEN	RESPONSIBILITY	TIME FRAME
1	Review of Academic Result and Action plan for improvement.	The institute has to adapt new efficient teaching-learning methodologies	All Faculty members	December 2022
2	Industry exposure to students are to be continuously monitored	To give one IV to the students during the current semester	HODs	December 2022
3	Extra-Curricular and Co-Curricular	Decided to conduct sports day and arts day Decided to conduct programs on all Saturdays	Coordinator of extracurricular and co-curricular	December 2022
2	To prepare College & department calendars	Discussed about the preparations of the Institutional, department calendars	Vice Principal, KTU Coordinator, faculty members	November 2022
3.	To conduct NSS activities	More number of NSS activities have to be conducted since students didn't get enough activities due to the pandemic	Mr. Leo Yohanan NSS Coordinator	December 2022

The meeting concluded at 1 pm


IQAC Coordinator


Principal