
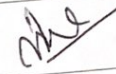
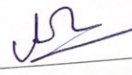

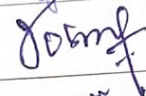
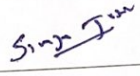


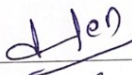




Draft of minutes

Minutes of the IQAC meeting held on 28/10/2022 at 11 am in board room as per the notice.

Members Present:

Name	Designation	Department	Signature
Dr. Gitanikrishnan	Principal		
Dr. Arun MP	Vice Principal		
Ms. Anusree P	HOD	ECE	
Ms. Ranuja Benny	Senior Administrative officer.		
Mr. CV Jose	Finance Director		
Mr. Sinjo Jose	HOD	ME	
Ms. Swathy PS	Asst Prof	CE	
Ms. Reshma MS	HOD	EEE	
Ms. Soosan	Asst Prof	CSE	
Ms. Rinsu Aravind	HOD	CSE	
Ms. Prabitha	HOD	CE	

Minutes of meeting

The meeting began at 11.am. Dr.G Harikrishnan, Principal welcomed the members of IQAC

1. The committee reviewed the decision taken in the previous meeting and following actions/decisions are taken

- MoU was signed with many industries.
- College and departmental calendars were prepared
- Seminar talks were conducted
- NSS activities were conducted

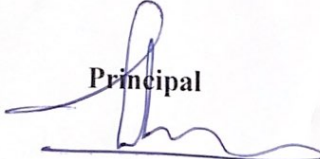
After the discussion the minutes of the meeting were passed by the committee

2.

SI No	POINTS DISCUSSED	DECISION TAKEN	RESPONSIBILITY	TIME FRAME
1	KTU audit	The internal audit is scheduled to be conducted during 10 November 2022.	IQAC members	November 2022
2	Audit file	Discussed about the preparations of the Institutional, department and individual audit files.	IQAC members	November 2022
3	Students union	Decided to conduct election and to conduct union day	Ms. Rinsu Aravind HOD CSE Dept	November 2022
4	Fresher's day	Discussed to conduct fresher's day		November 2022
5	Projects	Project coordinators were advised to approve socially relevant topics	Project coordinators	December 2022

The meeting concluded at 1 pm


IQAC Coordinator


Principal